

VERSAILLES TAX DEPARTMENT

Phone: 937-526-3294
Fax: 937-526-9348

Po Box 288

Versailles, OH 45380

**** REGISTRATION FOR THOSE WORKING IN VERSAILLES ****

All Employers, Contractors, Sub-Contractors or Individuals who do work in Versailles are required to register with the Tax Administrator before the work begins. In order to properly determine your taxable status under the Versailles Income Tax Ordinance, we are requesting that this questionnaire be completed and returned within the next 10 days.

Today's Date: _____

Individual's Name: _____ Social Security # _____
or Business Name: _____ Federal Id# _____
Mailing Address: _____

Contact Person: _____ Phone: _____

Address where work will be done _____
in Versailles: _____

Date to Start Work in Versailles _____
Estimated Completion Date _____

Number of Employees working in Versailles _____

Please list any sub-contractors or other individuals who will be working on this project - on the back of this page. Be sure to include their name, address and phone number.

**** THIS FORM MUST BE TURNED INTO THE TAX OFFICE BEFORE WORK BEGINS ****

*Robin Henry, Tax Administrator, Village of Versailles
e-mail @ robinhenry@versaillesohio.cc Hours: 8am to 5pm M-F Lunch: 1pm-2pm*