

BUILDING REGULATIONS DEPARTMENT

520 S. Broadway
Greenville, OH 45331

Monday-Friday 8:00-4:00
(Closed 12:00-1:30 daily)

Phone: 1-937-547-7379

Fax: 1-937-547-1928

***RESIDENTIAL* BUILDING PERMIT PROCESS FOR DARKE COUNTY:**

Residential Building Permits

- Zoning Permit
- Health Department approval (if applicable)
- Building Permit (Building, Electrical, & Heating)

Contact your Zoning Department
Phone: 1-937-548-4196

A. Submit 2 sets of Construction Plans consisting of:
(Footer/Foundation, Open cross-section, Floor Plan, Elevation drawings. Exterior & Interior bearing wall cross sections, roof detail and materials used)

Submit also the REScheck Compliance Certificate – (New homes & Additions)
(REScheck can be found at: www.energycodes.gov or you may sign a State Required Minimum sign off sheet.

B. Review: (Corrections to plans are made in red or noted in a handout attached)

C. Permit Fees collected – Permit Issued

D. Inspections – Noted in the handouts

BUILDING REGULATIONS REQUIRES THAT YOU BRING A COPY OF YOUR ZONING PERMIT and HEALTH DEPARTMENT AUTHORIZATION (IF APPLIES) AT TIME OF APPLICATION.

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COMMERCIAL BUILDING PERMIT PROCESS FOR DARKE COUNTY:

ALL COMMERCIAL INFORMATION MUST BE SUBMITTED TO:

Miami County Building Regulations
510 W. Water St
Suite 120
Troy, OH 45373

Attn: Bob Bowman Ph: 937-440-8066
Laura Scott Ph: 937-440-8066
Fax # 937-440-5486

(Electrical Plans Examiner) - Bill Neal Ph: 937-440-8066

****Commercial Inspections will be done by the Darke County Building Regulation Inspectors***

Commercial Building Permits

- Zoning Permit Contact your Zoning Department
- Health Department approval (if applicable) Phone: 1-937-548-4196
- Building Permit (Building, Electrical, Heating (HVAC), Sprinkler, Fire Alarm, Hood Suppression)

A. Submit **4** completed sets of construction plans (sealed by a State of Ohio Architect or Engineer) including a site plan with each set of plans. - Processing Fee \$206.00

B. Review:

- 1) Normal turn around time is less than 2-3 weeks.
- 2) Approval, Partial Approval, Adjudication Order on a Correction or Approved Letter must be attached.

C. Permit Fees collected – Permit Issued

D. Inspections – conducted as work progresses.

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