

**VILLAGE OF VERSAILLES**  
**DEPARTMENT OF TAXATION**

**PHONE: 937-526-4191**

**PO Box 288**

**Versailles, OH 45380**

**DECLARATIONS**

Declarations need to be completed if **tax liability is \$100.00** or greater for the following year.

Payments need to be made quarterly.

1<sup>st</sup> payment due: April 15<sup>th</sup>

3<sup>rd</sup> payment due: October 31<sup>st</sup>

2<sup>nd</sup> payment due: July 31<sup>st</sup>

4<sup>th</sup> payment due: January 31<sup>st</sup>

**THE STATE CHANGED THE ABOVE DUE DATES FOR 2005**

(Payment reminders are mailed every 3 months.)

**\*\* Filing and making payments to a Declaration is not an option. This is not something new to Versailles; it has always been in the Income Tax Ordinance, but never before enforced. The Federal and State Governments do not let you wait to pay your taxes until 16 months later. It is either taken out of your check every week, or you make quarterly payments. \*\***

\*\* If you have changed jobs and have the full one and one-half percent taken out of your check each week, please notify the Tax Office, and we will amend your Declaration. Likewise, if you move out of town. \*\*

**ARTICLE VII**

**Versailles Income Tax Ordinance No. 04-36**

**A declaration of estimated tax shall be filed by every taxpayer who may reasonably be expected to have taxable income; the tax on which is not or will not be withheld by an employer or employers. Where required, such declaration shall be filed within four (4) months after the beginning of the taxable year. A taxpayer's final return for the preceding year may be used as the basis for computing his declaration of estimated tax for the current year. In the event a taxpayer has not previously been required to file a return, a declaration of estimated tax may be paid in full with the declaration or in equal installments on or before the 15<sup>th</sup> day of the fourth, and the last day of the seventh, tenth, and thirteenth month after the beginning of the taxable year.**

**The filing of a declaration does not relieve the taxpayer of the necessity of filing a final return; even though there is no change in the declared tax liability.**