

DARKE COUNTY BUILDING REGULATIONS

520 S. Broadway Greenville, OH 45331

Phone: 1-937-547-7379 * Fax: 1-937-547-1928
8:00 – 12:00 & 1:30 – 4:00
Monday – Friday

RESIDENTIAL BUILDING PERMIT PROCESS FOR *DARKE COUNTY*:

Residential Building Permits

- Zoning Permit
 - Health Department approval (if applicable)
 - Building Permit (Building, Electrical, & Heating)
- Contact your Zoning Department
Phone: 1-937-548-4196

A. **Submit** 2 sets of Construction Plans consisting of:
(Footer/Foundation, Open cross-section, Floor Plan, Elevation drawings. Exterior & Interior bearing wall cross sections, roof detail and materials used)

Submit Energy Code/REScheck Compliance – **(New homes & Additions)**
Your construction prints **MUST** reflect **ALL** Energy Code Compliance requirements **or** you may submit a signed & approved REScheck that can be found and completed at: .energycodes.gov **(Submit with construction plans)**

B. Review: (Corrections to plans are made in red or noted in a handout attached)

C. Permit Fees collected – Permit Issued

D. Inspections – Noted in the handouts

BUILDING REGULATIONS REQUIRES
ENERGY CODE/REScheck COMPLIANCE BE SUBMITTED AT THE SAME TIME
AS YOUR CONSTRUCTION PLANS
Failure to do so could delay issuing your Building Permit
Also
A COPY OF YOUR ZONING PERMIT or UNZONED TWP/CORP APPROVAL &
HEALTH DEPARTMENT AUTHORIZATION (IF APPLIES) ARE REQUIRED
AT THE TIME THE PERMIT IS ISSUED

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COMMERCIAL BUILDING PERMIT PROCESS FOR DARKE COUNTY:

ALL COMMERCIAL INFORMATION MUST BE SUBMITTED TO:

Miami County Department of Development
510 W. Water St
Suite 120
Troy, OH 45373

Attn: Bob Bowman Ph: 937-440-8066
Laura Scott Ph: 937-440-8066
Fax # 937-440-5486

***Commercial Inspections will be done by the Darke County Building Regulation Inspectors**

Commercial Building Permits

- Zoning Permit Contact your Zoning Department
- Health Department approval (if applicable) Phone: 1-937-548-4196
- Building Permit (Building, Electrical, Heating (HVAC), Sprinkler, Fire Alarm, Hood Suppression)

A. Submit 4 completed sets of construction plans (sealed by a State of Ohio Architect or Engineer) including a site plan with each set of plans. - Processing Fee - \$257.50

B. Review:

- 1) Normal turn around time is less than 2-3 weeks.
- 2) Approval, Partial Approval, Adjudication Order on a Correction or Approved Letter must be attached.

C. Permit Fees collected – Permit Issued

D. Inspections – conducted as work progresses.

BUILDING REGULATIONS REQUIRES THAT YOU BRING A COPY OF YOUR ZONING PERMIT and HEALTH DEPARTMENT AUTHORIZATION (IF APPLIES) AT TIME OF APPLICATION.